

CLEMSON COMPLIANCE

TRANSFER ADMISSION CHECKLIST

Directions: The Coach should complete Part I of the checklist and submit it to their Sports Supervisor. Once the Sports Supervisor has approved, materials are submitted to Compliance Services. Compliance Services completes Part III and forwards it to the Office of Admissions.

PART I: COACH: Complete and forward to Sport Supervisor along with documentation.

Prospect's Name: _____ Sport: _____

Current Institution: _____ 2-year _____ 4-year _____

Type of Transfer: 2-4 _____ 4-4 _____ 4-2-4 _____ First Term Enrollment _____

Anticipated first academic term of enrollment at Clemson (semester and year): _____

Intended Major: 1st: _____ 2nd: _____

Athletic Aid Amount: _____ ECID Number: _____

Attach the following required documentation (ALL MATERIALS MUST BE CLEARLY LEGIBLE):

- ☐ Copy of unofficial transcript from **each college attended**. Transcript must include name of prospect and the name of the institution (Official transcripts will be required for admission).
- ☐ Historical Data Form.
- ☐ Date of first communication with PSA or a member of their family _____

The signature below is to certify that the coaching staff did not have communication with the PSA or their family members prior to the PSA entering the transfer portal.

Submitted to Sport Supervisor by _____ Date: _____

PART II: SPORT SUPERVISOR: Complete and forward to Compliance Services.

- ☐ Verify all required documents listed above are attached. Reviewed transcripts to understand the academic quality of the prospective student.

Submitted to Compliance Services by _____ Date: _____

PART III: COMPLIANCE SERVICES

- ☐ NCAA Exception: Bylaw _____
_____ Years of eligibility used _____ Years received financial aid

Submitted to Office of Admissions by _____ Date: _____

PART IV: OFFICE OF ADMISSIONS

- Review PSA's academic credentials
- Request review by AARC (if applicable)
- Provide transcripts to transfer credit evaluators
- Update TCEL
- Send course evaluations to Director of Student-Athlete Academic Support