CLEMS🐾N COMPLIANCE

INTERNATIONAL TRANSFER ADMISSION CHECKLIST

<u>Directions:</u> The Coach should complete Part I of the checklist and submit it to their Sports Supervisor. Once the Sports Supervisor has approved, materials are submitted to Compliance Services. Compliance Services completes Part III and forwards it to the Office of Admissions.

<u>PART I: COACH</u>: Complete and forward to Sport Supervisor along with documentation.

Prospect's Name _____ Sport: _____

Country of Origin _____ Projected Enrollment: _____

Intended Major 1st: _____ 2nd: _____

Athletic Aid Amount _____ ECID Number: _____

Attach the following required documentation (ALL MATERIALS MUST BE CLEARLY LEGIBLE):

☐ Copy of unofficial transcript. (Official transcripts will be required for admission).

☐ Copy of certified translation of transcript (Official copies of the certified translation will be required for admission).

☐ College course descriptions (must be translated if not in English).

☐ Copy of English proficiency score, if applicable.

☐ Historical Data Form.

☐ International questionnaire, complete with a statement of earnings and expenses (in English).

Submitted to Sport Supervisor by _____ Date: _____

<u>PART II: SPORT SUPERVISOR</u>: Complete and forward to Compliance Services.

☐ Verify all required documents listed above are attached. Reviewed transcripts to understand the academic quality of the prospective student.

Submitted to Compliance Services by _____ Date: _____

<u>PART III: COMPLIANCE SERVICES</u>

☐ Review international questionnaires for amateurism concerns
☐ NCAA Exception: Bylaw _____
_____ Years of eligibility used   _____ Years received financial aid

Submitted to Office of Admissions by _____ Date: _____

<u>PART IV: OFFICE OF ADMISSIONS</u>

- Review PSA's academic credentials
- Request review by AARC (if applicable)
- Provide course descriptions and Silney/WES documents to transfer credit evaluators
- Update TCEL
- Send course evaluations to Director of Student-Athlete Academic Support