

Clemson University Athletic Department Complimentary Ticket Policy

Complimentary Event Tickets

Clemson University Athletic Department may offer complimentary event tickets to coaches/employees for home competitions, select away competitions, football bowl games, ACC, NCAA or NIT tournament basketball games, and College World Series baseball games. A limit will be placed on the number of complimentary tickets that are offered. These tickets are taxable income to the coach/employee.

Away Competition and Postseason Tickets

Employees who are on the official travel party list for any away competition or postseason athletic event will be given at least one ticket to the event unless an access pass is provided. This event ticket will not be taxed since the employee is traveling in an official working capacity. If the employee does not need a ticket for the event (coaching, on the field pass, etc.), all complimentary tickets given to the employee will be taxed.

In the instance of ticket books being complimentary, i.e. ACC basketball, any unused portion of the ticket book, once our team has been eliminated, must be returned to the Clemson University Ticket Office staff unless there is a justified business purpose for attending the remaining games. If the unused portion of the ticket book is not returned, the entire cost of the ticket book will be reported as taxable income to the employee.

Non-employee Complimentary Tickets

Complimentary tickets for all non-employees will be handled as follows for all regular season home contests. Clemson Athletics does not provide complimentary tickets to away games for non-employees except other university officials such as the Board of Trustees.

- Complimentary ticket requests have a two-step approval process that must be completed by noon the day before the game. The Complimentary Ticket Request Form must be completed and signed by:
 1. Davis Babb (CEO of IPTAY) and
 2. Dan Radakovich (Director of Athletics), Graham Neff (Deputy Director of Athletics) or Tim Match (Associate Athletic Director of External Affairs)
- Only approved ticket requests will be printed in advance
- All requests will be processed by the CU Ticket Office Staff
- For proper record keeping, all requests will be processed into Paciolan on the Donor/Prospect's IPTAY Account by the CU Ticket Office Staff
- The Donor/Prospect receiving the complimentary ticket request must sign for the tickets at the Athletic Ticket Office or appropriate Will Call area.

Any exceptions to this policy will require prior approval by the Director of Athletics or his designee.