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## INTRODUCTIONS

Dear Student-Athlete:

Welcome to Clemson University! We are happy you are here and hope you will come to love this great university, its history and its traditions. My advice to you is to take part in everything Clemson has to offer you.

Clemson students are among the nation's best and brightest. With the commitment and dedication of our outstanding coaches, faculty and staff -- and the support of Nieri Student Athlete Enrichment Center -- you will have every opportunity to achieve your academic goals.

The Atlantic Coast Conference is known as the top conference in the country for combining athletic and academic excellence. So, naturally, we want Clemson Tigers to dominate the All-Conference teams and the ACC-Academic Honor Roll every year. I know you can do it.

At Clemson, we are also committed to pursuing excellence with integrity. Never forget that you are the face of Clemson University to the outside world. You represent us on and off the field of play. Be a great ambassador for your university and your teammates.

I look forward to talking with you on campus, and to cheering for you and your team. I wish you great success this year and throughout your career at Clemson, and I hope you will join me in honoring our great university and all that Clemson represents.

Go Tigers!!!

Sincerely,

James P. Clements, Ph.D.

President

Dear Tigers,

On behalf of the Clemson University Athletic Department, we are excited to have you in the Tiger family for the 2017-2018 academic and athletic year. You have the opportunity to make an impact that will last long after you collect your diploma. You will be challenged to excel in the classroom and in competition. In everything you do, you represent your family, friends, hometown, teammates, the Athletic Department, and Clemson University.

The next four to five years of your career will include working toward an academic degree and participation in practice and competition for an athletic team, while also growing and developing as an individual. The administration, coaches, and support staff are committed to doing all that we can to help you seize every opportunity while you are here, inside and outside the lines of competition. We will provide you with every available resource, but it is your responsibility to dedicate yourself to earning your degree, competing to the best of your ability, and staying committed to your own personal development. Clemson University is considered to be one of the top academic institutions in the nation, and it is our goal to send you into your future career field, whether in athletics or out, prepared for success.

I wish you the very best over your career. However, it is your responsibility to take advantage of these resources as you forge your own path. It is now your time to be a Clemson Tiger.

I look forward to getting to know you and following your career, and helping you develop a lasting relationship with Clemson University.

Go Tigers!

Dan Radakovich

Director of Athletics

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## CLEMSON UNIVERSITY VISION, VALUES, MISSION AND GOALS

### Vision Statement:

The Clemson University Department of Athletics strives to be an elite Division I institution in providing support to all areas of the student-athlete experience.

### Core Values:

1. Family
2. Integrity
3. Innovation
4. Growth
5. Excellence

### Mission Statement:

With an emphasis on academic, athletic, personal, professional, and social development and excellence, the Athletic Department will provide the support, environment and infrastructure to promote the mission of Clemson University.

### Core Goals:

1. Recruit and attract gifted **individuals** to best represent the University, who allow our teams to compete nationally **both in the classroom and on the field.**
2. Maintain a true **commitment to enforcing the rules** of the NCAA, ACC and Clemson University; and be fully accountable at every level as we promote success both on and off the field.
3. Provide each student-athlete with the appropriate academic resources to enable them to pursue and **achieve their Clemson University degree and prepare them for their career** after graduation.
4. Support the **welfare and development** of the student-athlete personally, professionally and socially through an integrated system of care and support through providing relevant, state-of-the-art, targeted programs, services, and guiding principles.
5. **Embrace the diversity** of our student-athletes, coaches and administrators by fostering a respectful culture that utilizes and celebrates those differences to achieve great success.
6. Recruit, develop, and retain a diverse **staff committed to the growth** of the student-athlete as a person, student, and athlete.

- 
7. Create an **exciting, fun, family atmosphere** for fans and alumni to experience the best of Clemson University and support current student-athletes.
  8. **Expand and enhance** athletic facilities which serve Clemson student-athletes and coaches developmental needs while creating unforgettable experiences for our fans.
  9. **Provide private financial support**, through IPTAY and its over 15,000 members to fund the cost of athletic scholarships, academic support services, and facilities (both new and renovated).
  10. **Promote fellowship** through the Tiger Letterwinners Association of all former student-athletes and recognize their accomplishments and contributions to Clemson Athletics.



## ABOUT CLEMSON ATHLETICS

### Teams

There are 18 Clemson teams and approximately 450 student-athletes. Nine men's teams compete in football, basketball, cross country, indoor and outdoor track, baseball, tennis, soccer, and golf. The soccer, football and golf teams have won national championships. On the women's side, nine teams compete in volleyball, basketball, cross country, indoor and outdoor track, rowing, tennis, soccer and golf.

### Sport Supervision

An administrator supports each team's efforts to win ACC and NCAA championships and serves as the primary administrative contact for the team's coaches and student-athletes. The sport supervisors for each sport are as follows:

|                    |                   |                                                              |              |
|--------------------|-------------------|--------------------------------------------------------------|--------------|
| Baseball           | Kyle Young        | <a href="mailto:kmyoung@clemson.edu">kmyoung@clemson.edu</a> | 864-314-5458 |
| Men's Basketball   | Graham Neff       | <a href="mailto:neffg@clemson.edu">neffg@clemson.edu</a>     | 404-668-1983 |
| Women's Basketball | Stephanie Ellison | <a href="mailto:saellis@clemson.edu">saellis@clemson.edu</a> | 864-985-3939 |
| Football           | Woody McCorvey    | <a href="mailto:wmccorv@clemson.edu">wmccorv@clemson.edu</a> | 864-656-1911 |
| Men's Golf         | Natalie Honnen    | <a href="mailto:nhonnen@clemson.edu">nhonnen@clemson.edu</a> | 864-650-8500 |
| Women's Golf       | Natalie Honnen    | <a href="mailto:nhonnen@clemson.edu">nhonnen@clemson.edu</a> | 864-650-8500 |
| Rowing             | Stephanie Ellison | <a href="mailto:saellis@clemson.edu">saellis@clemson.edu</a> | 864-985-3939 |
| Men's Soccer       | Kyle Young        | <a href="mailto:kmyoung@clemson.edu">kmyoung@clemson.edu</a> | 864-314-5458 |
| Women's Soccer     | Stephanie Ellison | <a href="mailto:saellis@clemson.edu">saellis@clemson.edu</a> | 864-985-3939 |
| Men's Tennis       | Stephanie Ellison | <a href="mailto:saellis@clemson.edu">saellis@clemson.edu</a> | 864-985-3939 |
| Women's Tennis     | Stephanie Ellison | <a href="mailto:saellis@clemson.edu">saellis@clemson.edu</a> | 864-985-3939 |
| Track              | Stephanie Ellison | <a href="mailto:saellis@clemson.edu">saellis@clemson.edu</a> | 864-985-3939 |
| Volleyball         | Stephanie Ellison | <a href="mailto:saellis@clemson.edu">saellis@clemson.edu</a> | 864-985-3939 |

### Exit Interviews / Annual Interviews / Annual Survey

There are three formal means by which student-athletes can assist in identifying the strengths of the athletic programs and areas needing to be strengthened.

1. Exit interviews are conducted with all student-athletes graduating, exhausting eligibility or leaving the team or the University.

2. Annual interviews may be conducted with student-athletes who have eligibility remaining.
3. Annual surveys with all student-athletes may be conducted following the conclusion of each season.

Sport supervisors will initiate each of these. Student-athletes are encouraged to informally provide feedback at other times throughout their experience.

## **IPTAY**

IPTAY, an acronym for I Pay Ten (dollars) A Year, started in 1934 to provide athletic scholarships for Clemson University student-athletes. While IPTAY has evolved and grown, the basic principles that were established in 1934 remain the same.

IPTAY has been regarded by many as the father of athletic fundraising and has transformed Clemson University into a national power due to the generous support of IPTAY donors. IPTAY's mission is to provide student-athletes the resources and opportunities to succeed in and out for the classroom while competing at the highest level of collegiate athletics. The annual donations support the following:

- Annual athletic scholarships
- Nieri Family Student-Athlete Enrichment Center
- Nutrition
- Strength & conditioning
- Construction/renovation of facilities
- Tiger Band
- The IPTAY Academic Scholarship Endowment
- IPTAY operations
- Special programming for student-athletes

If you or your parents have any questions about IPTAY or how to join IPTAY please contact Lindsey Leonard at [lsweval@clemson.edu](mailto:lsweval@clemson.edu) or 864-656-2975.

### IPTAY Collegiate Club

The IPTAY Collegiate Club is made up of over 7,000 Clemson University students who support Clemson Athletics. A Collegiate Club membership is \$40. For more information on how to join the IPTAY Collegiate Club, please contact Lindsey Leonard, [lsweval@clemson.edu](mailto:lsweval@clemson.edu) or 864-656-2975.

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## REPORTING RESOURCES

### Playing Time / Team Issues

Talk to your coach. If you are more comfortable talking to an assistant coach do so, but know that coaches have ultimate responsibility for playing time / team dynamics / program administration. The Clemson Athletic Department administration will not address issues regarding playing time.

### Issues with Your Program

After discussing concerns with the coach(s), and feeling that the issue has not been resolved, talk to the administrator who supervises the sport. These sport administrators are:

Stephanie Ellison: Men's and Women's Tennis, Track and Field, Cross-Country, Women's Basketball, Women's Soccer, Rowing, Volleyball

Natalie Honnen: Men's and Women's Golf

Graham Neff: Men's Basketball

Kyle Young: Baseball, Men's Soccer

Woody McCorvey: Football

### Reporting Violations or Issues with NCAA / ACC Rules

If you are aware or suspect possible NCAA/ACC rules violation (s) or need clarification on rules, you should contact the Director of Compliance Services, Associate Athletics Director Elliott Charles [ [echarl2@clemson.edu](mailto:echarl2@clemson.edu), (864) 656-3743], or any member of the Clemson Athletics Compliance staff [ [compliance-L@clemson.edu](mailto:compliance-L@clemson.edu) ] which are located in the Jervey Building.

### Issues with Your Student-Athlete Experience

Some staff are uniquely qualified in certain areas such as athletic trainers (injuries, health issues); academic advisors and learning specialists (academic issues); compliance directors (questions on ACC/NCAA rules, scholarship, eligibility); the Faculty Athletic Representative – Janie Hodge (welfare and academic/faculty concerns); or you may prefer talking to another member of staff (including your coaches and/or sport administrators) with whom you feel most comfortable, and they will guide you as to your next steps. Natalie Honnen is a good resource, particularly in the areas of welfare, wellness, mental health, conduct and behavior. Know too that student-athletes represent each team on the Student Athlete Advisory Council (SAAC). Issues can be brought to them for discussion with the Council who can then bring it to the administration if appropriate.

### **Confidential Help**

This office of Counseling and Psychological Services (CAPS), located in [Redfern Health Center](#), is one of **only** two offices on campus where a student can talk with a University employee when they wish their issue to be totally confidential. The CUAD has a counsellor on staff for student-athletes, who is required to maintain confidentiality unless the student-athlete gives various levels of permission for the counsellor to communicate with another individual. (The student-athlete is not required to see this counsellor exclusively). The CAPS number is: 864-656-2451. Access to this office after-hours can be obtained by calling 864-656-2222 and asking for the counsellor-on-call. The [University Ombudsman](#) is the other confidential resource who provides assistance to members of the University community in exploring options to resolve problems, complaints and conflicts when normal processes and procedures have not worked satisfactorily.

### **Assistance with Student Policies, Campus Resources or Student in Crisis:**

The Dean of Students Office can help students understand University policies and procedures, educate them about and connect them to campus resources, and support students in crisis. Student-athletes may, at any time, contact the Dean of Students Office [(864)656-2161] or Office of Community and Ethical Standards (OCES), [(864)656-0510].

### **Reporting a Crime**

If the incident occurred on campus a report should be made to the Clemson University Police Department (CUPD) call 911 or (864) 656-2222.

If the incident occurred away from campus, concerned persons should call 911, or travel to the local law enforcement agency where the incident occurred.

### **Reporting Non-Criminal Activity, or if you are Unsure of the Type of Activity but are Concerned**

Per the Clemson University Student Handbook, "Anyone may initiate a complaint against any student or student organization for misconduct. The complaint should be submitted in writing and directed to the Office of Community and Ethical Standards." This is the online reporting form:

<https://cm.maxient.com/reportingform.php?ClemsonUniv>

### **Reporting Concerns Regarding a Student's Behavior**

Student-athletes should talk with sports medicine staff, academic advisors, coaches or administrative staff regarding concerns about fellow-student athletes. However, if the concern is for a non-athlete, or you do not

feel the desire to contact a CUAD staff member, the University has a CARE network for anyone to make a report of concern. The Office of the Dean of Students will follow-up. The online form is below:

[https://cm.maxient.com/reportingform.php?ClemsonUniv&layout\\_id=1](https://cm.maxient.com/reportingform.php?ClemsonUniv&layout_id=1)

### **Access and Equity**

Per their website, “The Office of Access and Equity coordinates the development of policy, procedures, programs, and services related to equality of opportunity in employment, business access, admissions, retention, academics, advancement, and general treatment for faculty, staff, students and visitors. Access and Equity monitors the University’s compliance with all federal, state and University policies related to equitable treatment and unlawful discrimination.” A complaint form can be located on their homepage at:

<http://www.clemson.edu/campus-life/campus-services/access/>

### **Title XI (Sexual Misconduct) Violations**

Cases involving possible Title IX violations, discrimination on the basis of sex (i.e., sex discrimination), including sexual harassment, sexual assault, and sexual violence, may be reported by a student-athlete to a coach, sports administrators, any member of the CUAD administration, Director of Athletics, or to the University Title IX Coordinator ([Jerry Knighton](#), (864)656-3181 and/or Deputy Title IX Coordinator [[Alesia Smith](#), (864)656-0510]. Reports Jerry Knighton of sexual misconduct shall be promptly investigated and also reported to the Clemson University Police Department [(864)656-2222]. Employees who fail to report alleged or suspected violations of this policy to the appropriate campus office in a timely manner may be subject to disciplinary action, up to and including termination. The Office of Access and Equity will conduct or direct any investigation related to Title IX violations. Other resources for students for sexual misconduct-related offenses include:

- o Redfern Health Center, Counseling Services (864)656-2451 (confidential)
- o Redfern Health Center, Women’s Clinic (864)656-1541
- o Redfern Health Center, Health Information (864)656-2231
- o Interpersonal Violence Prevention Coordinator, Megan Fallon (864)656-1533
- o Pickens County Rape Crisis Center (864)442-5500 (confidential)

### **University Policy Violations and/or Ethical Violations**

In cases of possible violations of University policies or ethical violations, student-athletes may contact a coach, sports administrators, any member of the CUAD administration, the Director of Athletics, or the Clemson University Internal Auditing Office via the toll-free Ethics/Safety Line (third-party monitored by Lighthouse Services; reporters may remain confidential) at 1-(877)503-7283. The University Internal Auditing Office will conduct or direct any investigation related to violations of University policies or ethical violations.

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### **Academic Integrity or Fraud**

Student-athletes with questions, concerns or violations of the Academic Integrity Policy may contact the Director of Athletic Academic Services, Steve Duzan- [sduzan@clemsn.edu](mailto:sduzan@clemsn.edu) (864)656-0945 or The Office of the Dean of Undergraduate Studies (864)656-3022 [John Griffin, Associate Provost – [docg@clemsn.edu](mailto:docg@clemsn.edu) ].

### **Reporting Bias Incidents**

A [Bias Incident Report Form](#) is available online to report acts of discrimination, harassment or other forms of intolerance perpetrated against any individual based upon the individual’s perceived age, ancestry, color, race, religion, national origin, culture, gender, gender identity expression, sexual orientation, ability or veteran status.

For further questions /concerns, contact:

[Natalie Honnen](#)

Associate Director of Athletics, Student-Athlete Services and Performance

864-656-9254

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## STANDARDS OF CONDUCT

### **Clemson University Code of Conduct**

Student-athletes are held accountable to the same policies and procedures as other University students outlined at <http://www.clemson.edu/administration/student-affairs/student-handbook/code-of-conduct/index.html>

### **Student-Athlete Code of Conduct**

**As a valued member of the Clemson Athletic Department, I will use my talents to attain a quality education and earn a degree.** *Although time commitments are demanding during the athletic season, I will remain academically eligible, attend class, inform professors of expected absences due to official athletic events, maintain academic honesty, and make maximum use of Neri Student Athlete Enrichment Center and its programs.*

*As a member of Clemson University's athletics family, I will responsibly represent, with integrity, the values, traditions, and people of Clemson University. As a Clemson University student-athlete, I will display good sportsmanship, know and follow NCAA and ACC guidelines, obey team rules and policies, and always give 100 percent effort to positively represent Clemson University on the field, in the classroom, and in my daily life.*

### **Hazing**

Hazing is not tolerated at Clemson, and by extension, in the Athletic Department. Student-athletes who have concerns/questions are encouraged to speak out. This can be done in an open forum (e.g. speak up with the offenders); or to a staff member with whom you feel comfortable. Members of the Athletic Department staff have a duty to follow-up on all reports of hazing. The student-athlete can be assured that their safety is of paramount importance, and their report will be handled appropriately. Information on hazing can be accessed in the student-athlete section on the athletic website.

### **Athletic Department Standard of Conduct / Discipline Policy**

*Athletic Department Guiding Principle of Pride: "Our actions honor our University, its traditions, teams, performance, people, and each other".*

Participation in athletics is a privilege that carries a tremendous amount of responsibility for the student-athlete. As Clemson University's most visible ambassadors, student-athletes are expected to uphold high standards of integrity and behavior that will reflect well upon them, their families, coaches, teammates, the Athletic Department, and Clemson University. Student-athletes are expected to demonstrate exemplary behavior and performance as representatives of Clemson University, to respect the rights of others, and abide by all rules and regulations of

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Clemson University, the ACC, the NCAA, and the Athletic Department. Failure to comply with said rules may result in suspension, probation or dismissal from the team; non-renewal of athletic financial aid; or expulsion from the University. This policy covers student-athlete behavior on and off the field including that engaged in during social networking and in public media.

### **Student-athlete Misconduct**

Student-athletes are held accountable by the same policies and procedures as other University students as outlined in the Clemson University Student Handbook. In addition they are held to the Clemson University Athletic Department Standard of Conduct and Discipline outlined here. The head coach of each sport also has his/her own set of team rules, and is responsible for enforcing these rules. The Clemson Athletic Department Administration will fully support appropriate disciplinary action taken by a coach in concurrence with the Director of Athletics.

### **Reporting Misconduct**

The student-athlete has the responsibility to report any detainment by a law-enforcement agency; criminal charges filed by any agency; and other significant Code of Conduct violations to their coach immediately (within 24-hours of the incident). Student-athletes failing to comply with this expectation may be subject to greater consequences.

The coach, upon receiving a report of misconduct, is required to inform the Associate Director of Athletics for Performance or the Director of Athletics immediately or within 12 hours after learning of the infraction.

### **Sanctions for Misconduct**

In situations where a student-athlete's misconduct is within the university system (i.e., Office of Community and Ethical Standards), the athletic department will follow the sanctions levied through that process in the event the student-athlete is suspended or dismissed from the University. Athletics will, at the minimum, adhere to those sanctions, but a coach, upon review by the Director of Athletics, may impose further sanctions where appropriate.

A student-athlete will be suspended immediately from all athletic activity, if arrested for and /or criminally charged with:

- Any felony offense;
- Sports wagering, gambling, game fixing;
- Illegal possession of a weapon; or
- Criminal Sexual Conduct.

A student-athlete arrested for and /or charged with a DUI will be withheld immediately from not less than the next 10% of their intercollegiate (championship segment) competitions. The head coach will recommend, within seven days, a course of action, and upon review by the Director of Athletics, administer further sanctions if warranted.

After adjudication of the above cases, the head coach will recommend a course of action, and upon review by the Director of Athletics, administer further sanctions if warranted.



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For all other misdemeanor charges/convictions, the head coach will recommend, within seven days, a course of action, and upon concurrence of the designated CUAD administrator, administer sanctions.

In addition to any sanctions that are listed above, a student-athlete who is arrested for and / or charged with a drug-related crime, whether for the use, possession, sale, purchase, distribution, or manufacture, or the attempt to do any of the foregoing, shall be subject to drug-testing pursuant to the Clemson University Athletic Department Use / Misuse Program.

### **Clemson University Athletic Department Conduct Review Board (CRB)**

The CRB will be assembled, as needed, for the purpose of monitoring the implementation of the conduct policy, identifying trends, and evaluating conduct issues affecting student-athlete wellbeing. In addition, the CRB shall, from time to time, make recommendations to the designated CUAD administrator regarding training and educational materials related to conduct issues. Membership of the CRB will be comprised of the Associate Director of Athletics for Student Services and Performance as well as four other members appointed by the Director of Athletics.

### **Social Media Use**

Student-athletes are permitted to have profiles on social networking sites such as Snapchat, Twitter and Facebook. This is contingent upon the understanding that a. no offensive or inappropriate pictures are posted, b. no offensive or inappropriate comments are posted, and c. any information posted on the site does not violate the ethics and core values of Clemson University, the Athletic Department; not violate the University nor Athletic Department Codes of Conduct, and all other local, state and federal laws.

Head coaches have the authority to limit their team's access to, and use of social media during specified time periods.

Refer to the Athletic Department's statement, and guidelines on social networking and public media posted [online](#).

### **Sportsmanship and Ethical Conduct**

Student-athletes are subject to the rules and regulations of the NCAA and ACC governing unsportsmanlike conduct. Additionally, student-athletes are expected to abide by the Athletic Department's Guiding Principle of Pride: "Our actions honor our University, traditions, teams, performance, people, and each other."

The principle of sportsmanship and ethical conduct (NCAA Bylaw 2.4) (From the NCAA Manual)

For intercollegiate athletics to promote the character development of participants to enhance the integrity of higher education and to promote civility in society, student-athletes, coaches, and all others associated with these athletics programs and events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values not only in athletic participation but also in the broad spectrum of activities affecting the athletic program.

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## **Parental Notification Policy**

The Athletic Department is committed to the development, education and success of student-athletes.

The department encourages personal responsibility and accountability, and wishes to respect the rights and privileges due to student-athletes, the majority of which are adults. The department also recognizes that the input and involvement of parents and guardians can have a significant impact on the success and decision-making of student-athletes. Therefore, it is the position of the department that, on occasion, the decision may be made to inform parents and guardians of issues and events affecting student-athletes. Such instances may involve illegal or criminal activity, incidents impacting the health and safety of the student-athlete, and any other issue that may affect their participation as a student-athlete or enrollment as a student of Clemson University.

Student-athletes will be made aware of this policy through completion of the form entitled Student-Athlete Authorization/Consent for Disclosure of Educational Records.

## **Team Rules**

Each sports program has its own set of rules / expectations developed by the coaching staff of that program. These rules are consistent with CUAD policies.

## **Substance Use/Abuse Policies**

The Clemson University Athletic Department ("CUAD"), its coaching staff, physicians, athletics trainers and administrators strongly believe that the use of illegal drugs, misuse of prescription drugs, use of performance enhancing drugs, and the misuse of alcohol (collectively "substance misuse") are detrimental to the physical and mental well-being of its student-athletes ("students"). Substance misuse poses health and safety risks to the student, may be against the law and constitute a violation of Clemson University Student Regulations, CUAD Standard of Conduct/Discipline Policy and/or team rules. Therefore, CUAD has implemented a mandatory program of education, drug testing and counseling/rehabilitation to protect the health and safety of students and other students associated with Clemson Athletics. This program, known as the Substance Use/Misuse program, is separate from, but supplements and complements, the National Collegiate Athletic Association ("NCAA") Drug-Testing Program and the Clemson University Alcohol and Other Drug Use policies as well as the Clemson University Athletic Department Standard of Conduct/Discipline Policy, team rules, and federal, state and local laws and regulations.

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## ACADEMIC SERVICES AND POLICIES

### General Information

#### Academic Support (Nieri Family Student-Athlete Enrichment Center)

Constructed in 1991, Nieri Student Athlete Enrichment Center provides essential academic support programs for all student-athletes. Named for former Clemson Dean Kenneth Vickery, Nieri Student Athlete Enrichment Center was the first stand-alone facility in the country dedicated to the support of student-athletes.

#### Nieri Family Student-Athlete Enrichment Center Mission Statement

The Student-Athlete Enrichment Programs are dedicated to providing a holistic, educational experience by inspiring an environment of respect, integrity, and excellence. Through our services, we guide and encourage each individual to reach full potential as a student, as an athlete, and as a citizen.

#### Nieri Family Student-Athlete Enrichment Center Values Statement

We are committed to providing excellent, student-centered services in a safe and supportive environment.

We value:

- Education and lifelong learning as the foundation of our program
- Integrity and honesty in our dealing with student-athletes, faculty, and staff
- Respect and responsibility, both given and inspired
- Holistic development of each student-athlete
- The ethical standards governing Clemson University, the ACC, and the NCAA

#### *Nieri Student Athlete Enrichment Center Vision Statement*

“Excellence is a Lifestyle.”

### Computer Lab

The computer lab is available to student-athletes and other students who participate in support roles for athletics: trainers, managers, video personnel, cheerleaders and Rally Cats. Staffed by trained computer support personnel, it houses 47 networked workstations, high-resolution color printers and two scanning stations also are available. Wireless connectivity is available in the lab, and throughout the building.

*Hours of operation:*

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Sunday: 3:00 p.m. – 10:00 p.m.

Monday through Thursday: 7:30 a.m. through 10:00 p.m.

Friday: 7:30 a.m. through 4:30 p.m.

### **Priority Registration**

The University allows student-athletes to register for classes prior to other students. This is done so that student-athletes can arrange class schedules to accommodate their academic goals and athletic responsibilities. Student-athletes must meet with their faculty advisor before registration. Once the schedule is made, the head coach and Director of Athletic Academic Advising must approve any changes to it.

### **Textbook Policy**

Student-athletes on athletic scholarship are provided textbooks that are required for class during the regular academic year and during the summer.

Textbooks are delivered to Nieri Student Athlete Enrichment Center the week classes begin. Student-athletes bring their class schedule and CUID to the bookroom operated in Nieri Student Athlete Enrichment Center. There they receive their required textbooks from the University Bookstore. A separate *Book Request Form* must be completed for supplies; books purchased off-campus or materials from the Campus Copy Shop.

Student-athletes must return all textbooks and materials to the campus bookstore by the last day of exams. The cost of the books not returned is billed to student-athlete's University account.

### **Laptop Policy**

Student-athletes on athletic scholarship are provided laptops that they may use during their time as a student-athlete. Coaches contact student-athletes prior to their arrival on campus and indicate whether the student-athlete will need a Nieri Student Athlete Enrichment Center laptop. The laptops are purchased and distributed to student-athletes upon their arrival to campus. The students attend a Laptop Workshop presented by CCIT and install all necessary programs and software during this time. The laptops are under warranty and should be taken to CCIT if any issues arise. The laptops are returned to Nieri Student Athlete Enrichment Center at the end of a student-athlete's time at the University.

### **EEE – Enrich! Engage! Empower!**

“Triple E” is a structured academic support program that includes the use of mentors, tutors, learning specialists and independent study. All freshmen and first-semester transfer student-athletes, and other student-athletes who are recommended by their athletic academic advisor participate in EEE. Participation is monitored and student-athletes are held accountable for engagement in the program.

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## Learning Specialists

The learning specialists design and implement strategies so that student-athletes can achieve academic success. Learning specialists also serve as a liaison to the Clemson disability services offices. Student-athletes who may experience difficulty learning are urged to talk with their Director of Athletic Academic Advising.

## Mentors

Mentors work individually with student-athletes to reinforce study skills and time management techniques. Student-athletes may request a mentor through their athletic academic advisor.

## Tutors

Student-athletes and student support personnel may request a tutor for assistance in any subject through GradesFirst, an on-line request system. With national accreditation from the College Reading and Learning Association (CRLA), the tutoring program serves all student-athletes and student support personnel. Problem solving, learning strategies, and study skills are incorporated into the tutoring sessions. The program helps students clarify material and augments the instruction they receive from Clemson's distinguished faculty. Casey Crisp, [crisp3@clemson.edu](mailto:crisp3@clemson.edu), coordinates the tutor program and can be reached at 656-2832.

## Clemson University's policy on Academic Integrity

As members of the Clemson University community, we have inherited Thomas Green Clemson's vision of this institution as a "high seminary of learning." Fundamental to this vision is a mutual commitment to truthfulness, honor and responsibility, without which we cannot earn the trust and respect of others. Furthermore, we recognize that academic dishonesty detracts from the value of a Clemson degree. Therefore, we shall not tolerate lying, cheating or stealing in any form.

- I. Academic Integrity Policy
  - a. Any breach of the principles outlined in the Academic Integrity Statement is considered an act of academic dishonesty.
  - b. Academic dishonesty is further defined as:
    - i. Giving, receiving or using unauthorized aid on any academic work;
- II. 2. Plagiarism, which includes the copying of language, structure or ideas of another or attributing the work to one's own efforts;
  - i. Attempts to copy, edit, or delete computer files that belong to another person or use of Computer Center account numbers that belong to another person without the permission of the file owner, account owner, or file number owner.
  - b. All academic work submitted for grading contains an implicit pledge and may contain, at the request of an instructor, an explicit pledge by the student that no unauthorized aid has been received.
  - c. It is the responsibility of every member of the Clemson University community to enforce the Academic Integrity Policy.

### **Clemson University English Department General Policy on Academic Dishonesty**

Plagiarism is a form of academic dishonesty. To plagiarize is to claim another's ideas or writing as one's own. It is a form of stealing.

Students often associate the term with writers who copy entire passages from a book, magazine, encyclopedia, or other printed source and turn them in to an instructor as their own work. This is perhaps, the most blatant form of plagiarism as well as the easiest for instructors to detect. After all, English instructors have spent years studying style, and they can usually recognize a passage lifted from Time magazine or other sources with distinctive styles. Instructors can usually recognize professional writing, even if they cannot immediately identify its source; they can, in fact, usually identify writing that is not the student's own, no matter what the source.

But plagiarism takes several forms. For instance, students plagiarize when they borrow ideas from other writers without giving them credit. In this case, students might not even use the other writer's language; nevertheless, they are stealing the writer's content. Students also plagiarize when they present another student's work as their own, including working off of another student's established file.

An increasingly common form of plagiarism is to download material from the Web and use it as one's own. However, with the sophisticated search engines now available, which can identify sources through key words and phrases, this form of plagiarism is also fairly easy to detect.

Because plagiarism is such a complex concept, the English Department offers the following summary definition. Plagiarism includes:

1. The literal repetition, without acknowledgment, of the writings of another author. All significant words, phrases, clauses or passages in a student's paper which have been taken directly from source material must be enclosed in quotation marks and acknowledged either in the text itself or in the endnotes.
2. Borrowing without acknowledgment another writer's general plan, outline or structure of argument in the creation of one's own organization.
3. Borrowing another's ideas and representing them as one's own. To paraphrase the thoughts of another writer without acknowledgment is to plagiarize.
4. Allowing either another person or business to prepare the paper and then submitting it as one's own work.

The university has instituted the use of a "Plagiarism Form" when faculty members find instances of clear-cut plagiarism. Please refrain from signing the form until you have been able to discuss the situation with Steve Duzan, Director of Athletic Academic Services, [sduzan@clemson.edu](mailto:sduzan@clemson.edu) or 656-0945. If you are accused of academic dishonesty, please remember that you may not be penalized until you have an opportunity for a hearing. The office of undergraduate studies will contact you once your professor files a complaint. If you need more information or confidential assistance, contact Steve Duzan.

## **Class Attendance Policy/Academic Notes**

It is important to understand that the University allows professors to set attendance policies for their class. It is possible to be dropped from a class for excessive absences, which could render you ineligible for practice and competition if you drop below full-time enrollment.

### **Mandatory Class Attendance**

All students must attend their first scheduled day of classes and labs. Away competitions will not be scheduled during the first week of class. If you cannot attend class, you must contact the instructor and indicate an intention to remain in class. If you do not attend the first class or contact the instructor by the second meeting or the last day of drop/add period, whichever comes first, you may be dropped.

### **Class Attendance**

You must inform professors at the beginning of each semester about those days you will miss due to team travel. Some professors limit absences to three or four and do not excuse absences for any reason, including travel for competition. If your predicted absences exceed those allowed, please consult with your athletic academic advisor immediately.

Because regular class attendance is so important, your program's Director of Athletic Academic Advising will monitor your class attendance and academic progress. Student-athletes are expected to attend all classes. Absences will be reported to your coach. If you participate in EEE, your attendance is monitored closely. If you are not in EEE, professors report your attendance routinely to your program's Director of Athletic Academic Advising. The attendance policy for student-athletes is effective for the fall and spring semester. Absences are not carried over from one semester to another. See the chart on the following page for a list of penalties.

### **Team Travel Verification**

When team travel conflicts with class attendance, you must obtain a travel verification memo from your program's Director of Athletic Academic Advising. **WARNING:** Team travel verification is not a class excuse. Some professors do not recognize team travel as an excused absence. You must discuss making up any missed work with your professor(s) prior to travel.

### **Institutional Academic Policy for Students Participating in Intercollegiate Athletics**

All Clemson student-athletes are expected to follow NCAA eligibility rules (refer to final section in this Handbook). In addition, the institution may have additional requirements.

## **Monitoring of Attendance**

All Clemson student-athletes are expected to attend class, to meet academic expectations and to be good ambassadors for Clemson Athletics. Student-athletes will be monitored for the following:

- Fulfilling EEE hour requirements
- Class attendance/tardiness

- Tutor/mentor attendance
- Attending athletic academic advisor meetings

When you miss a class, a tutor/mentor meeting, or a meeting with your program’s Director of Athletic Academic Advising, your head coach is notified. At the end of each week, a report is provided to the head coach, Sport Supervisor, Director of Athletics, Faculty Athletic Representative and Dean of Undergraduate Studies that reports any absences from required meetings and an unwillingness to meet EEE hour-requirements.

Schedule of Penalties Imposed for Violations of the Attendance Policy

| <b>Absences</b>          | <b>Penalty</b>                                                                      | <b>Responsible Authority</b> |
|--------------------------|-------------------------------------------------------------------------------------|------------------------------|
| First unexcused absence  | Team discipline                                                                     | Head Coach                   |
| Second unexcused absence | Team discipline                                                                     | Head Coach                   |
| Third unexcused absence  | Team discipline and head coach reports corrective measures to the sport supervisor. | Head Coach/ Sport Supervisor |
| Fourth unexcused absence | Student-athlete withheld from next practice.                                        | Head Coach/Sport Supervisor  |
| Fifth unexcused absence  | Student-athlete withheld from next competition.                                     | Head Coach/Sport Supervisor  |

*\*Please note that unexcused Class Absences - [Cumulative](#), All Courses*

Schedule of Penalties Imposed for Violations of EEE Requirements

| <b>Did not meet weekly hour requirement</b> | <b>Penalty</b> | <b>Responsible Authority</b> |
|---------------------------------------------|----------------|------------------------------|
|                                             |                |                              |



|                      |                                                                               |                             |
|----------------------|-------------------------------------------------------------------------------|-----------------------------|
| First week           | Team discipline                                                               | Head Coach                  |
| Second week          | Team discipline                                                               | Head Coach                  |
| Third week           | Team discipline and head coach reports corrective action to sport supervisor. | Head Coach/Sport Supervisor |
| Fourth week          | Student-athlete withheld from next practice                                   | Head Coach/Sport Supervisor |
| Each subsequent week | Student-athlete withheld from next practice                                   | Head Coach/Sport Supervisor |

### Application of Penalties

Withholding from competition or practice will be applied to the next scheduled contest or practice. If the team has completed its competition for the semester, the penalty will be applied to the first competition or practice the following semester. Student-athletes being withheld from away competition will not be permitted to travel with the team. The attendance policy applies whether or not the sport is in season.

[Note: Other instances of misconduct in Nieri Student Athlete Enrichment Center or in the classroom, such as habitual tardiness, will be evaluated on an individual basis with the Dean of Undergraduate Studies, Faculty Athletic Representative and Director Athletic Academic Services. Actions will be taken as deemed appropriate by this group.]

### Changing Majors

Before changing your major, please consult with your athletic academic advisor in Nieri Student Athlete Enrichment Center, who has an expertise with NCAA eligibility rules. Changing majors may affect your eligibility, and you should know all consequences prior to making that decision.

### Dropping a Class

Before dropping a class, you need the consent of your head coach and Director of Athletic Academic Advising. A request form is available from your Director of Athletic Academic Advising. Dropping a class may affect your NCAA eligibility, so it is a decision that merits consultation with your Director of Athletic Academic Advising and head coach.

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## Transfer Credit

Before taking courses at another college, prior approval must be obtained. Forms are available in 104 Sikes Hall. Only a grade of "C" or better will transfer to Clemson. Students only receive credit, not grade points for transfer credit, so transfer courses do not affect grade-point averages.

### Avoiding Academic Suspension or Dismissal: (only one of three must be obtained)

1. Pass at least 12 hours and earn a 2.4 or higher GPA in the spring term. If the student is re-enrolled because of a successful appeal, the student must maintain this requirement in the fall semester as well.
2. Pass at least 12 hours and earn a 2.4 or higher GPA in the summer terms (Maymester, Summer I and Summer II)
3. Raise their cumulative GPA to a 2.0 or to the MCGPR listed below in the spring or summer terms  
(Or in the fall if re-enrolled because of a successful appeal):

| <u>Total Credit Hour Level</u> | <u>MCGPR</u> |
|--------------------------------|--------------|
| 16-29                          | 1.75         |
| 30-59                          | 1.85         |
| 60-89                          | 1.95         |
| 90+                            | 2.00         |

Total credit hour level includes all credit hours attempted at Clemson, plus any advanced standing received from transfer credits and credits based on approved examination programs.

## FINANCIAL AID

### Athletic Financial Aid (Scholarship) Facts

- A student-athlete shall not be eligible to participate in intercollegiate athletics if he or she receives financial aid that exceeds the value of the cost of attendance (tuition and fees, room and board, books, and other miscellaneous expenses related to attendance at the institution as determined by the financial aid office).
- Athletic scholarships are awarded on an annual basis.
- Athletic scholarships may be renewed, reduced or withdrawn at the conclusion of each academic year.
- Student-athletes must be notified in writing prior to July 1 of the upcoming academic year.

NCAA Bylaw 15.3.4.2 and 15.3.4.3 states: "Institutional financial aid based in any degree on athletics ability may not be decreased or cancelled during or after the period of its award:

- On the basis of a student-athlete's ability, performance or contribution to a team's success;
- Because of an injury, illness or physical or mental medical condition (except as permitted pursuant to Bylaw 15.3.4.1);
- For any other athletics reason."

NCAA Bylaw 15.3.4.1 states "Institutional financial aid based in any degree on athletics ability may be reduced or canceled during the period of the award or reduced or not renewed for the following academic year or years of the student-athlete's five-year period of eligibility if the recipient:

- (a) Renders himself or herself ineligible for intercollegiate competition;
- (b) Fraudulently misrepresents any information on an application, letter of intent or financial aid agreement (see Bylaw 15.3.4.1.2);
- (c) Engages in serious misconduct warranting substantial disciplinary penalty, as determined by the institution's regular student disciplinary authority;
- (d) Voluntarily (on his or her own initiative) withdraws from a sport at any time for personal reasons; however, the recipient's financial aid may not be awarded to another student-athlete in the academic term in which the aid was reduced or canceled. A student-athlete's request for written permission to contact another four-year collegiate institution regarding a possible transfer does not constitute a voluntary withdrawal; or
- (e) Violates a nonathletically related condition outlined in the financial aid agreement or violates a documented institutional rule or policy (e.g., academics policies or standards, athletics department or team rules or policies)."

If a Clemson student-athlete has a reduction or withdrawal of athletic aid, they have the right to appeal this decision. Student-athletes should contact Melissa Dubuque in Financial Aid for guidance on this process (656-4259 or [dubuque@clemson.edu](mailto:dubuque@clemson.edu)). (See Appeals section)

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IMPORTANT NOTE: Athletes considering withdrawing voluntarily from their sport should obtain complete information on the impact of this decision before they take action. They can seek further information from any of the following individuals: Compliance Services 864-656-1580 or [compliance-L@clemson.edu](mailto:compliance-L@clemson.edu)); or their [Sports Supervisor](#).

## Summer School Financial Aid Policy

*Summer financial aid is not guaranteed to Clemson student-athletes.*

Financial aid will be considered for all student-athletes who complete an application. You should make requests for summer school financial aid to your Nieri Student Athlete Enrichment Center advisor prior to the Friday after Spring Break.

The following should be considered:

Financial aid will be considered for all student-athletes who complete an application. You should make requests for summer school financial aid to your Director of Athletic Academic Advising prior to the Friday after Spring Break.

The following should be considered:

- Summer school financial aid is available only to student-athletes with eligibility remaining that received aid during the current academic year, and/or those receiving athletic aid in the upcoming academic year.
- Athletics aid will be provided to student-athletes for summer courses as recommended by a Director of Athletic Academic Advising and approved by the sport supervisor and head coach.
- Student-athletes taking **on-line courses** and **internships completed away** from Clemson are eligible for tuition and books **ONLY**, provided it is within the percentage of permissible aid.
- At the institution discretion, summer athletics aid may be provided in excess of the student-athlete's designated percentage. Opportunities for an increase in summer aid will be evaluated on a case by case scenario. (Must have Compliance, head coach and Sport Supervisor prior approval).
- Athletics aid is **not available** for study abroad programs.

## Special Notes for Students Attending Summer School to Regain Eligibility

Student-athletes will be required to attend study hall and participate in other academic support services as directed by Director of Athletic Academic Advising.

Participation in voluntary athletically-related activities with an institutional strength coach may be limited for those student-athletes who:

- Have a grade-point average below 2.2;

- 
- Have been ruled ineligible for the fall semester;
  - Must attend summer school to regain eligibility; and
  - Have jeopardized progress towards degree.

### **Athletic Aid to Former Student-Athletes / Tiger Trust Program**

A student-athlete who has exhausted eligibility but does not have the number of hours to graduate may receive assistance through the Tiger Trust Program to complete their degree. Details on this program are available [online](#).

### **Pell Grant**

The Pell Grant is a federal grant based upon a college student's financial need. The grant does not count towards NCAA team or individual limits. For the 2017-2018 year, the maximum Pell Grant limit is \$5,920. Student-athletes who qualify for this grant will receive one-half of the grant amount at the beginning of each semester.

To apply for a Pell, complete a FAFSA, which is available in the financial aid office, G01 Sikes Hall, or [online](#). Every student-athlete should complete a FAFSA form each academic year.

### **NCAA Student-Athlete Assistant Fund**

The NCAA has earmarked money to help pay costs that arise in conjunction with participation in athletics and enrollment in the academic curriculum. See Amanda Gray, Assistant Athletic Director for Compliance or call 656-4138 or [agray3@clermson.edu](mailto:agray3@clermson.edu). Medical visits will not be covered without authorization from the Assistant Athletic Director or a member of the athletic training staff *prior to* the visit.

### **University Charges to Avoid**

Athletic scholarship does not cover expenses associated with:

- Library fines;
- Fines for damage to University property, including the residence halls;
- Key deposits or replacement of a lost residence hall key;
- Mailbox fee;

- 
- Vehicle registration fee;
  - Parking fines;
  - Telephone bills; or
  - Lost textbooks.

Accumulating this kind of debt affects the ability to schedule classes for the following semester, and in some instances, retain enrollment. Avoid these charges, and when any are assessed, deal with them immediately.

## **STUDENT-ATHLETE APPEALS**

There are four appeal opportunities provided to student-athletes under NCAA legislation.

1. If you want to transfer to another school, a coach at another school may not contact you without first obtaining written permission from our athletic director. You may request a release to discuss transferring with other schools. Clemson will provide you with instructions regarding accessing the appeals process if it denies your request for a release.
2. In sports other than football, baseball and basketball, Clemson may permit your new college to apply the one-time transfer rule exception on your behalf. If Clemson does not provide this exception for you, you may appeal to the review committee.
3. If your athletic scholarship is reduced or cancelled during the period of the award, you may request a hearing to appeal the decision.
4. If your athletic scholarship is reduced or not renewed, at the conclusion of the academic year, you may request a hearing to appeal the decision.

The Appeals Committee is comprised of Clemson students (non-student-athletes), one faculty member from the Faculty Senate, a faculty member from the Library and a faculty member from each of the colleges. The Appeals Committee is chaired by the Chief Financial Aid Officer who serves as an ex-officio. Please contact the [Faculty Athletic Representative](#), Director of Athletics or Compliance Services (864-656-1580 or [compliance-L@clemson.edu](mailto:compliance-L@clemson.edu)) if you need additional information.

NOTE There are various reasons to appeal a decision within the Athletic Department. These internal appeals are listed within the policies to which they apply.

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## STUDENT ATHLETE SUPPORT SERVICES

### **Athletic Communications Services**

The Athletic Communications Department assists student-athletes in all phases of dealing with the media because of opportunities to interact with news media. This interaction should help develop communication skills that can be helpful not only during the intercollegiate experience, but in future professional and business settings.

#### Tips for Interviews

- Never agree to a telephone or personal interview unless it is coordinated through the sports information office. This helps avoid contact with unauthorized people.
- Be calm during the interview. Cooperating with the media allows you to give your side of the story, positive opinions and message. You can never go wrong complimenting a teammate or the opposition in an interview.
- Be on time for the interview or in returning phone calls. If a problem arises, please notify the Athletic Communications office immediately so the interview may be rescheduled.
- Control the interview - you are not obligated to answer any questions that make you uncomfortable. The proper way to answer a question is, "I'd rather not discuss that subject at this time" or "I'd rather not make a comment on that question at this time."
- Never say anything that you may regret to see or hear in the next day's newspaper, radio or television show. You can always tell the media member to speak with your coach.

Please contact the Athletic Communications office if you feel uncomfortable with any interviews, or for any further assistance, at 656-1926 or 656-4218

### **Equipment Room Services**

Equipment and apparel provided for student-athletes is the property of the Athletic Department. Student-athletes will be issued apparel for practice and competition. All incoming student-athletes and walk-ons must be academically certified before receiving equipment or apparel.

#### Apparel Procedures

1. Practice gear is for official athletic practice and not for personal use. Replacement gear cannot be issued if a student-athlete forgets gear.
2. Complete athletic equipment size sheets properly. There will be very few exceptions on size changes once the form is completed.
3. Apparel and equipment are issued only after proof of passing physical examination by the training room staff.
4. Practice laundry is washed every evening, Monday through Friday, and put back in the student-athletes locker in a numbered, color-coded laundry loop. Laundry is available after 1:00 p.m. Monday-Friday.

5. Personal items will not be laundered! Do not include personal items in the laundry bag. All personal items unclaimed or unmarked will be discarded after one week. Lost or stolen practice equipment is replaced upon payment for the missing item. Prices for missing equipment are based on the replacement cost of the item.
6. Practice apparel and equipment must be turned in to the equipment manager if a student-athlete quits or is dismissed from the team. Student-athletes will be billed for equipment that is not returned. Once the bill is set, it is not permissible to return the equipment.
7. Practice apparel (practice sweats, practice shorts, all T-shirts and socks) belongs to student-athletes that stay on the team for the entire academic year.

### Competition Equipment and Apparel

1. Equipment is issued before competition and should be returned promptly after the competition, within 24 hours or not later than 4:00 p.m. the following Monday. Student-athletes will have all laundry privileges revoked until equipment is returned.
2. Equipment worn for competition should be worn only during competition and never during practice.
3. Student-athletes are responsible for all competitive equipment from the time it is issued until the time it is returned.
4. Lost or stolen competition equipment can only be replaced when the student-athlete submits the cost of the missing item. Prices for missing equipment are based on the replacement cost of the item.
5. All competitive equipment must be returned to the equipment manager.
6. Athletic shoes will be issued at the beginning of the year on the basis of need as determined by the head coach or equipment manager. NO additional shoes will be issued until the original pair is returned to the equipment room.
7. The equipment room is not responsible for items left in student-athletes' lockers. The person assigned the locker is responsible for ensuring it is secure. Lost or stolen items are the responsibility of the person assigned to the locker.
8. Each student-athlete assigned a locker is assigned a Clemson stool that has the locker room and locker engraved on it. The stool is the property of the Athletic Department. An inventory is taken at the beginning and end of the academic year. Any missing stool will be charged to the student-athlete assigned the locker at a cost of \$250.00.

Student-athletes are billed for any equipment or apparel items not returned or replaced. These charges will appear on advanced billings for registration. Student-athletes cannot register until the debt is paid, and will not be permitted to return any items reported as lost once the bill is submitted.

### **Sports Medicine**

The Sports Medicine Department and Athletic Training Rooms are the medical facilities for the Athletic Department, which provides diagnosis, treatment, and rehabilitation for Clemson student-athletes. Full time certified athletic trainers, graduate assistant athletic trainers, and student athletic trainers work under direct supervision of the team



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physician. This group of qualified individuals coordinates all efforts to determine the best possible care of the Clemson student-athletes. The following are some of the objectives of the Sports Medicine Staff:

1. To qualify that first year student-athletes are physically prepared to participate at the intercollegiate level through a pre-participation physical examination.
2. To anticipate and prevent injuries or illnesses that could endanger participation in practice, competition or the pursuit of a healthy lifestyle when athletic participation concludes.
3. To rehabilitate injuries and illnesses in a manner that promotes a healthy return to practice and competition.

#### Responsibilities of the Student-Athlete

Report any injury or illness to the Sports Medicine Staff member(s) assigned to your sport or the team physician as soon as possible. Inform the Sports Medicine Staff member(s) of any potential issues that may affect the physical wellness of teammates.

#### Graduate Assistant and Student Athletic Trainers

The graduate assistant and student athletic trainers work under the direct supervision of the staff athletic trainers and team physicians. Education of the graduate assistants and student athletic trainers includes in-service training sessions throughout the academic year conducted by the full-time staff members, as well as other qualified personnel.

#### Physical Examinations

Every first year athlete (including transfers) will receive a physical examination by the team physician. In accordance with NCAA regulations, each student athlete must have passed a physical examination prior to any athletic participation including workouts in the strength and conditioning facility, and have proof of sickle cell screening on file with Clemson Sports Medicine Dept. BE AWARE that the Athletic Department does not allow any activities or participation until the Sports Medicine department has cleared you. There are no exceptions. All returning athletes will have a physical update and will be referred to the team physician as needed.

#### Treatment Confidentiality

Each student-athlete signs an information release in the medical history to permit the Athletic Department to release medical information. Every effort will be made to make this information of a general nature and not specific.

#### Procedures for Athletic Injuries and Illnesses

Injuries should be reported to and treated by the athletic trainer(s) assigned to the student-athlete's sport. If the assigned athletic trainer is not available, another athletic trainer should be consulted. Treatments should not be missed because a specific athletic trainer is not available. Athletic trainers are under the direct supervision of the team physician and will carry out any medical treatment prescribed by the team physician.

Procedures to see the Team Physician(s) and receive treatment:

1. Check in at the front desk to receive a doctor's form or treatment/rehabilitation sheet.

\*\* An athletic trainer must complete doctor forms \*\*

2. Receive appropriate treatment/care by the sport's assigned athletic trainer. If the assigned athletic trainer is not available, any athletic trainer can provide treatment and/or oversee the rehabilitation.

#### Treatment Guidelines

- Dress in shorts and t-shirts for treatments;
- Shower and change into clean shorts and t-shirts for treatment after practice;
- An athletic trainer should be consulted prior to any treatment or rehabilitation. Treatment records will be maintained by the individual sport's athletic trainer;
- Illnesses will be seen by the team physician at Jervey between 7:15am-8:00am. ONLY the team physician can excuse the student athlete from class. This excuse must be obtained PRIOR TO the missed class. Excuses will not be issued after the fact.
- If an athlete needs treatment, surgery, or testing, he/she is to coordinate the appointment through the sports medicine staff. Every effort will be made to schedule this appointment around classes. It is the responsibility of the student athlete to inform their professor and the athletic academic advisor in Nieri Student Athlete Enrichment Center if any conflict occurs.

#### Medications

The Athletic Department will pay for the following:

- Medication necessary to help recover from injuries;
- Medications for infections, asthma, ulcers, etc. that are deemed necessary to allow safe and full participation **during the competitive season**;

*Prescriptions.* In order to qualify for payment, the prescription must be written by CUAD Team Physicians or authorized by the Sports Medicine Staff. All covered prescriptions are filled only at the Hubbard Young Pharmacy, 402 College Avenue (located across from the old Astro Movie Theatre in downtown Clemson) 8:00am – 6:00pm M-F; and 8:00am – noon Sat.

- Individual packets of over-the-counter medications are available in the Training Room.
- During any academic break, medications will only be covered by the Athletic Department IF the student athlete meets all four (4) of the following criteria:
  - o Must be enrolled in classes, and
  - o Must reside in the Clemson area, and
  - o Must be participating in sanctioned activities on the Clemson campus during the break, and
  - o Must be under the direct supervision of Athletic Department Personnel.

Note: The Athletic Department cannot pay for medications unrelated to athletic performance.

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Athletic Training Room Rules

1. No food or drinks;
2. No tobacco products of any kind.
3. No cleated shoes of any kind.
4. No shoes of any kind will be allowed on any tables.
5. Please leave all bags (travel, laundry, or book) or any other extra articles in the cubbies at the entrance of the Athletic Training Room.
6. No horseplay or abusive language.
7. No supplies will be removed from the Athletic Training Room without the permission of an athletic trainer.
8. No athlete should be late for a practice or event because he/she was in the Athletic Training Room.
9. Allow adequate time for treatment and taping.

Jervey Athletic Training Room Hours - (864) 656-1952

- Monday – Thursday: 7am – 12 Noon, 1pm – 6pm. Friday: 7am – 12 Noon, 1pm-5pm.
- Weekends, holidays, and after hours care is available by appointment only. Contact your assigned athletic trainer.
- Individual sports athletic trainers will set appropriate times.

Reeves Football Complex Athletic Training Room (864) 656-2113

- Monday – Thursday: 6am-11:30am, 1pm – until the completion of practice. Friday: 6am – 11:30am, afternoon hours depend on time of year.
- Weekend, holiday, and after hours care is available by appointment only. Contact your assigned athletic trainer.

Team Physician Hours - Jervey Athletic Training Room

- 7:15 – 8:00 a.m. and 2:00 p.m.
- Departure determined by daily activities.

Team Physician Hours – Reeves Football Complex Athletic Training Room

- 1:00 – 2:00pm

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**If a medical emergency arises before or after Athletic Training Room hours, seek treatment at the Emergency Room at GHS Oconee Memorial Hospital (located on Highway 123 in Seneca). The Student Athlete must contact their athletic trainer the next working day following the ER visit to discuss conditions and proper follow-up treatment. Failure to do so may result in claim denial.**

**EMERGENCY PHONE on campus: 656-2222**

### Insurance

All athletes are required to provide the Sports Medicine Department with current medical insurance information and prescription coverage. Changes that may occur in coverage during the year should be reported immediately to your Athletic Trainer or to the Insurance Coordinator. Charges for approved medical treatment of an athletic injury are filed to this coverage first. Clemson then covers any secondary portion that is remaining. All student-athletes on scholarship must provide their insurance information before participating in any athletic activity. All non-scholarship student-athletes must provide appropriate proof of billable medical insurance before their physical is given.

**\*\* IMPORANT NOTE: HMOs will not be accepted as sufficient insurance coverage for non-scholarship student athletes.**

### **Additional Information**

Clemson University Athletic Department is not responsible for any injury that results from activity not sanctioned as an intercollegiate athletic event. Financial responsibility is the sole responsibility of the student athlete.

All medical care provided outside the Athletic Department must have prior approval. The Athletic Department will not assume any financial responsibility for medical services obtained without the prior approval of the Sports Medicine Staff. This may include, but is not limited to the following: diagnostic testing, medication, surgery, rehabilitation, etc. *Second opinions and any resulting treatment are not paid for by Clemson University.*

Contact the insurance coordinator immediately if medical billing is received at home for charges that are covered by CUAD (864-656-1374).

Nonparticipating/non-competing student athletes (i.e. fifth year or medical hardships) are only eligible for specified medical benefits, not necessarily new injuries.

Upon completion of sport participation (exhaustion of eligibility, dismissal or resignation), an Exit Injury Statement must be signed within 14 days. If an exception is needed to restore the athlete to pre-injury/illness status, it must be approved by the Sports Medicine staff at that time. The Athletic Department is not financially responsible for any injury or illness not specified in the Exit Injury Statement.

\*\*All Sports Medicine forms, Fact Sheets, and NCAA approved Concussion Protocols can be accessed on CUAD website:

**[http://www.clemsonigers.com/ViewArticle.dbml?&DB\\_OEM\\_ID=28500&ATCLID=205505014](http://www.clemsonigers.com/ViewArticle.dbml?&DB_OEM_ID=28500&ATCLID=205505014)**

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Dental Care and Contact Lenses

CUAD will be responsible **only** for dental injuries sustained while participating in an authorized practice or competition. If contact lenses are necessary for sports participation, athletics will provide for an exam, fitting, and purchase of a nine-month supply of lenses per eye for each academic year of eligibility. Athletic trainers should be notified immediately when a lens is lost during competition or practice.

General Principles Regarding AIDS

1. The American College Health Association states that there is no medical justification for restricting the access of students with AIDS, AIDS related complex (ARC), or a positive HTLV-III antibody test to student unions, theatres, restaurants, cafeterias, snack bars, gymnasiums, swimming pools, recreational facilities or other common areas.
2. The Clemson policy statement on AIDS ensures that those individuals identified as having a positive antibody to HTLV-III, ARC or AIDS will not be unlawfully discriminated against at Clemson.
3. Presently, only blood and semen have been clearly implicated in transmission, although HTLV-III has been isolated from blood, semen, saliva, tears, breast milk and urine, and is likely to be isolated from other body fluids excretions and secretions.

In view of the above statements, and in the opinion of the Athletics Team Physician, the following principles apply:

1. Permission to participate in intercollegiate athletics at Clemson for a person with AIDS, ARC, or HTLV-III positive antibody is dependent upon such variables as:
  - The determined infectivity of the affected individual;
  - Risk for other student-athletes involved with the infected individual;
  - The amount of and type of body-to-body contact in each sport and the relative risk of fluid exchange during practice or competition; or
  - Other factors deemed by team physician to protect the health of all participants.
2. Infected individual's scholarship and other benefits are handled consistent with any other medical condition affecting competition in intercollegiate athletics.

**Strength and Conditioning**

The Clemson University strength facilities are designed to provide the athlete with the best possible equipment, instruction, and training in the country. A staff of 10 full-time Strength and Conditioning Coaches and a host of graduate assistants are available to teach proper lifting techniques, design sport-specific programs and motivate each athlete to excel in his or her particular sport.

The strength facilities are for University athletes only. However, upon request from the strength, speed and conditioning director, permission to use the facilities may be granted to other individuals on a case-by-case basis. The individual must sign a waiver release form to use the strength facility.

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The strength staff will handle all scheduling and training blocks.

Teams or athletes should always report to the weight room promptly at their assigned time. Graduate assistants will be assigned weight room duties and supervision as directed by the strength, speed and conditioning coordinator. The graduate assistants will monitor varsity sports throughout the course of the year. This includes program design, implementation, instruction, and testing.

Weight room hours will be from 6:30 a.m. to 6:00 p.m., unless otherwise posted. Take pride in your strength facility by carefully following the policy guidelines listed below:

1. You must wear only Clemson gear when training in the strength facility. No head gear or cut off shirts.
2. All shorts must be at mid-thigh and no spandex shorts unless under normal issued shorts.
3. You must check with your strength coach each time that you enter the facility.
4. No swearing is allowed.
5. You must have a workout, follow it, and record workout content on your own.
6. If you have an injury that may in any way inhibit a portion of your workout, you must first see a Athletic Trainer and receive a written slip explaining the injury, which movements are to be avoided, and which ones may be substituted.
7. Lifters are required to use collars any time there is weight on Olympic bars.
8. Lifters are required to use spotters on every set.
9. Move weights from the weight trees to the bar only. Never set the weights on upholstery or lean them against equipment.
10. Strip all bars immediately after use. Return dumbbells to the rack in proper order.
11. Food, drink, gum, tobacco of any kind, and toothpicks are not permitted.
12. Portable audio devices are allowed in cardio area only.
13. Spitting or defacing the facility is not permitted and will result in immediate expulsion.
14. The staff offices and telephones are off-limits to athletes, unless permission is given.
15. The strength staff is not responsible for holding personal items.
16. Follow all instructions given by Strength and Conditioning coaches. Failure to follow any of the policies will result in loss of weight room privileges.

### **Weight Control / Supplements**

The Clemson Sports Medicine, Strength/Conditioning and Nutrition staff work together closely to determine the best course of action for athletes who need to gain or lose weight. The team physician and team nutritionist will also play vital roles in this process. Do not take supplements without the approval of the Sports Medicine staff. A student-athlete is ultimately responsible for any substance they put in their body.

Product assessment includes careful review of product labeling and ingredients in order to determine if any NCAA banned substances are included. Consultation with an aforementioned staff member is always recommended. Student-athletes assume the risk that supplement products may be mislabeled or contaminated with an undisclosed banned substance.

## **Student-Athlete Development**

Clemson Student-Athlete Development intends to assist in the comprehensive development of student-athletes through community outreach and service, leadership and career development, personal development and responsibility, and the Student-Athlete Advisory Committee (SAAC). The department strives to prepare student-athletes for success both on and off the field at Clemson and beyond.

### Community Engagement

Student-Athlete Development connects student-athletes to service opportunities and oversees requests from the community for student-athlete and staff involvement in service opportunities. The staff assesses student-athletes' specific interest areas related to service and facilitates engagement in those areas within the local community as well as through international and domestic service trips.

The "Be a T.I.G.E.R!" character education program is a unique initiative aimed at elementary and middle school aged students and is designed to promote the qualities of a Tiger: T=Teamwork, I=Integrity, G=Gratitude, E=Education, R=Respect. These traits are taught to children in the community through reading at various elementary schools and the annual "Be a T.I.G.E.R Field Day." Clemson was the first Division I school to develop a focused character education program to be used by its athletes in the community.

Additional projects and community partners include, but are not limited to, the following:

- ClemsonLIFE, practicing a student-athletes respective sport with Clemson students with disabilities
- Habitat for Humanity
- United Way Snack Pack Program
- The Tribble Center, a home for adults with disabilities
- Local Animal Shelters
- Elementary and Middle Schools
- Hospital Visits

### Career Development

Student-Athlete Development staff strive to equip student-athletes with the skills necessary for professional success after graduation. Each year, student-athletes meet with a Student-Athlete Development staff member to outline their career goals and map out a plan to reach these goals. These meetings assist student-athletes in locating and pursuing internships and jobs, finding job shadowing opportunities, planning for postgraduate education, and practicing mock interviews. Additionally, career programs are held each academic year to also assist in this process. These programs include guidance in degree and potential career selection, resume and cover letter preparation, mock interviews, graduate school education, networking events and career fairs, financial literacy, dining etiquette and successful post-sport transition.

### Leadership Development

Student-Athlete Development also offers leadership development programming in a variety of forms. The



department's focus on innovative and relevant programming allows staff to best support student-athletes' needs and development. The staff offers team specific and athletic department-wide programming. Sport specific programs support the individual needs of each team and may focus on behavioral styles, conflict resolution, effective leadership, and communication. Programs for all sports include leadership development within the Student-Athlete Advisory Committee, leadership conferences and retreats, and the Tiger Leadership Academy.

The Tiger Leadership Academy is a three-year program beginning in a student-athlete's sophomore off-season designed to enhance their leadership abilities on their teams, in the Clemson community, and in life. Students must apply and be accepted into the program, meeting as a cohort approximately eight times each semester. This comprehensive leadership curriculum is rigorous and designed to enhance students' overall leadership skills.

### Personal Development and Responsibility

The Student-Athlete Development programs support the development of healthy, inclusive and responsible student-athletes. Programs under this umbrella include mental health, well-being, healthy relationships, alcohol and drug abuse, and diversity and inclusion.

In addition to programs and services directed toward student-athlete welfare and health through the Athletic Department, Clemson University has a full-service health center (Redfern), which contains a Women's Clinic and a department of health education. Open to all students, this resource provides valuable information on all aspects of health from alcohol and tobacco education to responsible sexual behavior, confidential HIV testing, and peer-education programs. For further information on health and wellness resources, contact Natalie Honnen, stop by Redfern Health Center, or call (864) 656-2233.

### Student Athlete Advisory Committee (SAAC)

The Student Athlete Advisory Committee provides representation for all athletic teams and facilitates communication between student-athletes and athletics administrators to improve the overall student-athlete experience.

#### Duties of SAAC Representatives:

- Attend all SAAC meetings and related events
- Serve as liaison between the member's respective sport to the committee and the athletics department
- Serve the needs of fellow student-athletes via leadership and support
- Serve on at least one sub-committee with active involvement.
- Promote a positive student-athlete image on campus and in the community
- Assist in the growth and development of SAAC
- Play an integral role in the structure of the athletics department and its formulation of policies regarding student-athlete well-being.
- Reinforce and promote Clemson University's goal of becoming a top-20 University

#### Membership:

On average, two student-athletes from each team will serve as representatives on the committee. Representatives are chosen by personal interest and the support of the head coach, athletic academic advisor, SAAC advisor, and SAAC



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officers. The student-athlete must be in good academic standing and may represent any grade level.

### **Nutrition**

The Athletic Department provides the services of sport nutritionists for individuals and teams. The emphasis is upon nutrition for performance, energy, weight loss, weight gain, and health-related dietary issues. The Athletic Department enjoys a collaborative relationship with the University Dining Services that is willing to work on special needs with athletes, coaches and teams. Contact [Caitlin Davis](#), RD (864) 908-2814 for more information, to make an appointment or program request.

### **Sport Psychology Services & Mental Health Counseling**

The Clemson University Athletic Department provides student-athletes, teams, and coaches comprehensive mental health services, including a mental health counselor, a licensed sport psychologist, and a mental performance coach. Student-athletes may be referred to one of these professionals by coaches, team doctors, or other support staff members, or they may request consultation/meetings on their own.

#### Sport Psychology Services

These services are aimed at helping student-athletes learn more about the psychological/mental aspect of sport with the purposes of enhancing performance. Dr. Milt Lowder and Dr. Cory Shaffer provide mental performance coaching to Clemson student-athletes. To schedule an appointment, contact Dr. Shaffer directly at 724-734-6950 or [cshaffer@synergyperformancesc.com](mailto:cshaffer@synergyperformancesc.com), or stop by his office in the West End Zone (Room 262?). Student-athletes may also contact their sport coach or Natalie Honnen to aid in setting up a meeting.

#### Mental Health Counseling

You can access mental health counseling via the following:

1. Contacting your sports medicine staff or Natalie Honnen (864-656-9254) for additional information.
2. Contacting the mental health counselor assigned to Athletics directly at either 864-656-1823 or 864-656-2451.
3. Walking into Counseling and Psychological Services between 10:00 and 2:30 p.m. Monday through Friday.

Student-athletes may also access psychiatric care by scheduling a medical appointment with Dr. Reeves, at [Student Health Services](#), or by being referred to the psychiatrist at Student Health Services by either Dr. Reeves or the mental health counselor. Dr. Reeves will consult with Student Health Services staff about billing for psychiatric care. For more information, please contact the mental health counselor at 864-656-2451.

Note there is a counselor on-call available for psychological emergencies after business hours and on weekends by contacting CUPD at 864-656-2222 and asking to speak to the CAPS counselor on-call.

## NCAA AND ACC ACADEMIC AWARDS

### Post-Graduate Scholarships

Each year the NCAA and ACC award a number of post-graduate scholarships to student-athletes who plan to pursue graduate or professional school programs of study. Recipients are selected based on athletic and academic performance, leadership, community service and participation in student activities. Scholarship applications and nominations are coordinated in Nieri Student Athlete Enrichment Center by Leslie Moreland. If you are interested in learning more about the post-graduate scholarship opportunities, see your athletic academic advisor.

#### ACC Weaver-James-Corrigan Post-Graduate Scholarship

The ACC honors three student-athletes a year from each institution with a \$5,000 postgraduate scholarship. A fourth student-athlete is recognized who intends to enter the workforce or continue in athletics. All recipients have performed with distinction athletically, have a minimum grade-point average of 3.0, have demonstrated exemplary conduct in the community and have engaged in leadership activities.

#### NCAA Ethnic Minority and Women's Enhancement Scholarship

The goal of this program is to increase the pool of, and opportunities for qualified minority and female candidates in intercollegiate athletics. The NCAA awards 13 scholarships valued at \$6,000 to ethnic minorities and 12 scholarships to women who will be entering their initial year of postgraduate studies. Candidates must be seeking admission, or have been accepted, into a sport-administration or related field.

#### NCAA Post-Graduate Scholarship

The NCAA awards up to 174 postgraduate scholarships of \$7,500 each year to student-athletes who have excelled academically and athletically. Applicants must have a minimum grade-point average of 3.0, performed with distinction as a member of a varsity team, shown involvement in University activities and perform volunteer service.

#### Walter Byers Post-Graduate Scholarship Program

The NCAA awards annually to one male and one female student-athlete in recognition of outstanding academic achievement and potential for success in graduate study. Award recipients must have a 3.5 grade-point average, show evidence of superior character and leadership, and demonstrate that athletics has had a positive influence on their personal development. The scholarship is valued at \$21,500.

#### Post-Graduate Internships

Internship opportunities are available through the NCAA and ACC for students interested in pursuing careers in sports administration, sports media or compliance. Interns participate in projects or work alongside practicing professionals

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as they tackle day-to-day challenges. Internship applications and nominations are coordinated through Nieri Student Athlete Enrichment Center by Leslie Moreland at 656-0965 or [lmorel@clermson.edu](mailto:lmorel@clermson.edu)

#### NCAA Internship Program

The NCAA offers a number of paid, one-year internships at its national office in Indianapolis, Indiana, providing on-the-job learning experiences for college graduates who express an interest in pursuing a career in the administration of intercollegiate athletics. The areas of the positions are administrative services, branding and communications, championships, Division I men and women's basketball, education services, enforcement services, governance and Academic and Membership Affairs.

#### ACC Futures Internship Program

The ACC, in partnership with Fox Sports Network, Sunshine Network, and Disney Wide World of Sports, offers five one-year paid internships. The internships are designed for graduating student-athletes with an interest in sports administration, programming and sports broadcasting.

### **Clemson University Student-Athlete Academic, Leadership and Community Service Awards**

Student-athletes with a 3.00 grade-point-average during the fall or spring semester are named to the Student-Athlete Honor Roll. The following awards are presented annually:

#### Academic Achievement Award

In recognition of student-athletes that have made a significant and consistent improvement in his/her academic coursework.

#### All-Academic Team

Award is presented to the student-athlete from each team that has earned the highest cumulative grade point average following sixty or more hours earned at Clemson University.

#### Athletic Director's Academic Excellence Award

This award is presented to graduating senior student-athletes that have been on the honor roll for seven consecutive semesters.

#### Academic Hall of Fame

Awarded to individuals that have won ACC or NCAA post-graduate scholarships in recognition of their athletic, academic, and leadership success.

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Cecil Huey Award

This award is presented to a graduating student-athlete that has demonstrated academic and athletic achievement while adhering to high ethical standards. Student-athlete intends to pursue graduate studies.

Bill D'Andrea Service Award

This award is presented to an individual(s) who demonstrates a commitment to academics, devotion to service, and excellence in leadership.

NCAA Foundation Leadership Award

Presented to the student-athlete who represented Clemson University at the NCAA National Foundation Leadership Conference and has shown excellence and commitment to becoming a leader on campus.

President's Cup

Presented to the team whose team members have the highest level of participation in community service, hold leadership positions and who excel athletically.

Top Six Award

Community service is a priority with the ACC office. Each year, it recognizes six Clemson student-athletes most involved in community service.

## **Department Awards**

Rookie of the Year

Presented to a rookie who demonstrated outstanding athletic performance during competition.

Determined Spirit Award

Presented to an individual who showed outstanding perseverance and achieved excellence.

Record Breaking Performance

Presented to an individual or team who broke school, regional, or national records.

Competition of the Year

Presented to a team with a striking performance which led to an outstanding victory.



**Athlete of the Year**

Presented to a standout individual who demonstrated outstanding athletic performance and has been instrumental to the team’s success.

**Best Moment**

Presented to an individual with a striking performance which led to an outstanding victory.

**Solid Orange**

Presented to an individual who exemplifies a Clemson student-athlete through leadership, athletic performance, service, academics, and sportsmanship.

**Unsung Hero Award**

Presented to a senior support staff member who has gone above and beyond, demonstrating an unwavering dedication to the program.

**Athletic Honors and Awards**

Clemson provides a number of awards to recognize student-athletes for significant athletic achievements.

To receive an athletic award, a student-athlete must be eligible for athletic participation as defined by the NCAA, and listed on the team roster from the first practice through the final competition. Awards may not be purchased.

Letter Awards

Student-athletes, student video personnel, student equipment managers, student medical trainers, cheerleaders, and rally cats are eligible for letter awards consideration.

The Head Coach establishes the standards for awarding the letter awards. The awards are provided in succession and are listed below:

|                              |               |
|------------------------------|---------------|
| 1 <sup>st</sup> Letter Award | Letter Jacket |
| 2 <sup>nd</sup> Letter Award | Coaster Set   |
| 3 <sup>rd</sup> Letter Award | Watch         |
| 4 <sup>th</sup> Letter Award | Ring          |

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### **Atlantic Coast Conference Awards**

Member institutions of the ACC participate in an awards program to honor ACC Champions for each conference sport with an official championship. Each year Clemson Athletics gives the awards listed below as part of this program to the championship team:

Conference Championship (Ring or Watch plus ACC plaque)

The value of this award may not exceed \$250.

Unlike the NCAA award, all student-athletes on the team may receive the award regardless if they were on the ACC Tournament travel squad. A student-athlete must be listed on the squad list and eligible from the first practice through the final competition. Medical hardships are not eligible for the award. Other than the student-athletes, only manager(s), trainer(s), coaches, and any other personnel who are on the normal travel party for ALL away competitions are eligible to receive this award.

#### All-ACC Awards

Student-athletes who are named to All-Conference or All-Tournament teams receive individual awards from the Atlantic Coast Conference. Awards and criteria for selection are established by the Conference. Clemson may not give an additional award.

#### ACC Championship Participant Gifts

ACC Championship Participant Gifts are provided to members of the official travel party to ACC Championships.

### **NCAA Awards**

#### Participation Awards

The value of this award may not exceed \$100.

Only those student-athletes who travel to the site of the competition will be eligible for these awards. Other than the student-athletes listed as part of the travel party, the following individuals are eligible for these awards: 1. Manager(s), 2. Trainer(s), 3. any other personnel who are on the normal travel party for ALL away competitions. Medical hardships are not eligible for the award.

#### Regional Awards

The value of this award may not exceed \$300.

Awards will be provided as outlined above for those individuals/teams who either win a regional, win two rounds in the NCAA Tournament or place high enough to advance to the NCAA Championship finals.

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Track (Individual) Participation Awards

The value of this award may not exceed \$100 for those student-athletes who participate in regional competition. The value of this award may not exceed \$300 for those student-athletes who participate in the national championship.

Only those student-athletes who travel to the site of the competition will be eligible for these awards. Other than the student-athletes listed as part of the travel party, the following individuals are eligible for these awards: 1.

Manager(s), 2. Trainer(s), 3. any other personnel who are on the normal travel party for ALL away competitions.

Medical hardships are not eligible for the award. Golf/Tennis (Individual) Awards

The value of this award may not exceed \$100 for those student-athletes who participate in regional competition. The value of this award may not exceed \$300 for those student-athletes who participate in the national championship.

Individual awards and team awards are not cumulative (an individual must choose one or the other).

National Championship Awards (TEAM)

The value of this award may not exceed \$415.

Those teams winning a National Championship will be eligible for a National Championship ring.

National Championship Awards (INDIVIDUAL)

The value of this award may not exceed \$415.

Any individual in Golf, Tennis, or Track who wins a National Championship will be eligible for a National Championship ring. Only that individual may receive a ring.

\*NCAA participation and National Championship Awards are not cumulative.

## NCAA & ACC RULES

Compliance Services assist Clemson coaches, student-athletes and fans in understanding and abiding by the rules and regulations of the NCAA the ACC, and the institution. Student-athletes are reminded of Clemson's commitment to rules compliance as they perform in the classroom, meet the obligations of intercollegiate athletics and help conduct official visits for prospective student-athletes.

Clemson voluntarily joined the ACC and the NCAA. Because of our membership in these two associations, we follow the rules established by each. Student-athletes are an important part of Clemson's compliance effort. The rules that follow are key principles to know and follow. Your coaches, Director of Athletic Academic Advising, and other athletic administrators will supplement this information throughout the upcoming year.

The following information summarizes key NCAA rules that directly affect student-athletes and to which are attached significant consequences if student-athletes do not comply. If you have questions about NCAA rules, please contact Compliance Services at 656-1580, [compliance-L@clemson.edu](mailto:compliance-L@clemson.edu) or visit the [website](#). Compliance Services is located in 130 Jervey Athletic Center.

Please note: Compliance Services has implemented a system of technologically-based forms. Forms are loaded on [my.arms.software.com](http://my.arms.software.com) on *my workflow launch pad*.

### Eligibility

#### NCAA Progress Towards Degree

Clemson athletes must adhere to the following:

- Earn a minimum of six (6) hours of academic credit per term (fall and spring only) Note: Football student-athletes must earn nine (9) hours of academic credit during the fall semester.
- Earn 24 hours (only six may be earned in summer school) and at least a 1.8 grade point average (GPA) to be eligible at the beginning of your second year;
- Declare a major; earn 40% of your degree requirements and at least a 1.9 GPA to be eligible at the beginning of your third year. Eighteen hours must be earned during the regular academic year;
- Earn 60% of your degree requirements and at least a 2.0 GPA to be eligible at the beginning of your fourth year. Eighteen hours must be earned during the previous regular academic year.
- Earn 80% of your degree requirements and at least a 2.0 GPA to be eligible at the beginning of your fifth year. Eighteen hours must be earned during the previous regular academic year.

In addition to these requirements, you must earn six hours each semester to be eligible for competition the following semester, and you must maintain the GPA requirement throughout the year. [NOTE: Football student-athletes must earn nine hours during the fall semester in order to maintain eligibility.]





Student athletes should check with their Director of Athletic Academic Advising in Nieri Student Athlete Enrichment Center regarding maintaining their NCAA eligibility.

Eligibility for Postseason Competition – Between Terms

| Student-athletes who are:                 | Enrolled in:                                     | Must pass:                   |
|-------------------------------------------|--------------------------------------------------|------------------------------|
| Undergraduates not in final semester      | 12 or more degree applicable hours               | Six-degree applicable hours  |
| Undergraduates in final semester          | Enrolled in 7-11 degree applicable hours         | Six-degree applicable hours. |
| Undergraduates enrolled in final semester | Enrolled in six or less degree applicable hours. | All hours attempted.         |

**Employment**

It is permissible for all student-athletes to work, and there is not a limit on the amount of earnings during the academic year or summer vacation period provided the student is compensated the going rate for work actually performed. However, individual team rules may differ.

Clemson must monitor student-athlete employment, so it is important to complete the Student-Athlete Employment Information Form and provide it to compliance services. The form can be found on *my.arms.software.com* on *my workflow launch pad*. Student-athletes must complete a form for ALL jobs when compensated and provide it to compliance services.

**Fee-for-Lesson**

A student-athlete may receive compensation for teaching or coaching sport skills or techniques in his or her sport on a fee-for-lesson basis provided:

1. Institutional facilities are not used;
2. Playing lessons are not permitted;
3. Compliance services obtain and keep on file documentation of the recipient of the lesson(s) and the fee-for-lesson(s) provided during any time of the year;
4. Compensation is paid by the lesson recipient (or the recipient’s family) and not another individual or entity;
5. Instruction to each individual is comparable to the instruction that would be provided during a private lesson when the instruction involves more than one individual at a time; and

6. A student-athlete does not use his or her name, picture or appearance to promote or advertise the availability of fee-for-lesson sessions.

Before providing fee-for-lessons, contact compliance services and complete an approval form.

### **Extra Benefits and Automobile Information**

An extra benefit is any award, gift, benefit, or expense not allowed by NCAA rules. Generally, a student-athlete may not receive a benefit that is not available to other members of the student body. Examples of such benefits, which may not be provided by anyone other than your parents or those you are financially dependent upon, include but are not limited to: loans, gifts, clothing, stereo equipment, tattoos, gift cards, food, beverages, transportation, ownership or use of automobiles, use of automatic cash machine, low interest or interest free loans, cell phones, telephone credit cards and use of charge accounts. \*

Please understand that receipt of any extra benefits renders student-athletes ineligible and the team may have to forfeit contests in which the student-athlete participated. If offered any extra benefit, please contact compliance services immediately at 656-1580 or [compliance-L@clemson.edu](mailto:compliance-L@clemson.edu)

\*The ACC requires Clemson to gather information about vehicles at the beginning of each academic year. Be prepared to provide information about ownership, outstanding loans and lending agencies before being certified to compete. Log onto *my.arms.software.com* on *my workflow launch pad* to complete the automobile form. In addition, provide updates to the form in the event the automobile information changes during the year.

### **Time Limits – Practice and Competition**

The NCAA believes athletic participation should enhance the educational welfare of student-athletes. To support that principle, there are limits to the number of hours a student-athlete can be required to participate in athletically related activities. When a team is in-season, those limits are set at 20 hours per week (maximum of four hours per day) and one day off in a seven-day period. When a team is out-of-season, those limits are set at eight hours per week and two days off during the calendar week. At the beginning of each year, student-athletes receive a list of activities that are counted as required athletically related activities. Contact compliance services at 656-1580 for more information or if countable athletically-related activities exceed the permissible amount. It is the responsibility of each student-athlete to contact compliance services if they are aware of the team exceeding their hours. Throughout the playing season select student-athletes will receive an electronic notification from ARMS to verify playing and practice hours submitted by the coach. PLEASE RESPOND!

### **Gambling**

Gambling is a serious breach of conduct for an intercollegiate student-athlete. If a student-athlete gambles, eligibility to participate in intercollegiate competition is lost. The following activities are considered as gambling by the NCAA:

- Providing information to individuals involved in organized gambling activities such as injury reports, game plan strategy or player discipline;

- Soliciting a bet on any intercollegiate team;
- Accepting a bet on any team representing an institution;
- Soliciting or accepting a bet on any intercollegiate game or any item that has tangible value – like a dinner, cash, T-shirt; or
- Placing or taking bets on intercollegiate athletics or those professional sports in which the NCAA also sponsors. This includes working with a bookmaker, parlay cards, or any other method employed by the organized gambling industry.

### Protecting Amateur Status

Consult your head coach before entertaining invitations to participate in competition away from Clemson in your sport. NCAA rules may differ from those of the amateur governing body for your sport. Please review the following activities that are against NCAA rules. Participation in the following jeopardizes eligibility, and most likely requires the student-athlete to be reinstated by the NCAA. Reinstatement almost always involves the student-athlete being withheld from competition and payment of any money earned in the impermissible activity.

NCAA amateur rules do not allow the student-athlete to:

- Accept payment or a promise of payments such as cash, prizes, gifts or travel for participation in the student-athlete's sport (General Rule);
  - NOTE:** An individual may accept prize money based on his or her place finish or performance in an athletics event. Such prize money may not exceed actual and necessary expenses and may be provided only by the sponsor of the event. The calculation of actual and necessary expenses shall not include the expenses or fees of anyone other than the individual (e.g., coach's fees or expenses, parent's expenses).
- Enter into an agreement of any kind to compete in professional athletics. A verbal or written professional contract may not be negotiated;
- Request to be put on a draft list for professional sports or try-out with a professional sports organization;

#### EXCEPTIONS

- Men's Basketball student-athletes may enter a professional league's draft but must remove his name from the draft list and declares his intent to resume intercollegiate participation not later than 10 days after the conclusion of the professional league's draft combine.
- In Football, an enrolled student-athlete may enter the National Football League draft one time during his collegiate career without jeopardizing eligibility in that sport, provided the student-athlete is not drafted by any team in that league and the student-athlete declares his intention to resume intercollegiate participation within 72 hours following the National Football League draft declaration date. The student-athlete's declaration of intent shall be in writing to the institution's director of athletics.
- Other Sports, An enrolled student-athlete in a sport other than basketball or football may enter a professional league's draft one time during his or her collegiate career without jeopardizing his or her eligibility in the applicable sport, provided the student-athlete is not

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drafted and within 72 hours following the draft he or she declares his or her intention to resume participation in intercollegiate athletics. The student-athlete's declaration of intent shall be in writing to the institution's director of athletics

- Use athletic skill for payment;
- Conduct a camp/clinic;
- Play on any professional athletics team;
- Receive athletically related financial aid that is determined by anyone other than the University; or
- Participate on teams other than Clemson's during the sport's season.

EXCEPTION: Representation of National Team

NCAA rules will not allow student-athletes, in any sport, to:

- Agree to have their picture or name used to promote a commercial product;
- Accept gifts, meals, loans of cars or money from anyone other than their parents or those responsible for your expenses;
- Be represented by an agent or an organization that markets athletic skills or reputation;
- Receive any benefit that is not available to other students at the university;
- Participate in a summer league not approved by the NCAA. The Athletics Director must provide written permission for summer league participation; or
- Play on a non-departmental athletic team during the academic year without permission from the head coach and faculty athletic representative.

## Outside Competition

**TEAM SPORTS:** The ACC and NCAA limit student-athletes' participation on outside teams during the academic year (including official vacation periods.) Also, there are restrictions for competing on outside teams during the summer. Student-athletes cannot agree to participate on an outside team without first getting the approval of the head coach and Compliance Services. Penalties for participating on an impermissible outside team can range from permanent loss of eligibility to the loss of at least one season of eligibility.

**INDIVIDUAL SPORTS:** It is permissible for a student-athlete to participate in outside competition as an individual during the academic year, as long as the student-athlete represents only himself or herself in the competition and does not engage in such competition as a member of or receive expenses from an outside team. [Applies to Tennis, Golf, Track and Rowing ONLY]

## Promotions

The Athletic Department embraces Clemson's commitment to community service. Student-athletes may be asked to participate in institutional, charitable, educational or nonprofit promotions. When student-athletes receive invitations

to participate in outside promotions, contact Compliance Services to complete the Student-Athlete Promotional Activities Form at 656-1580 or [compliance-L@clermson.edu](mailto:compliance-L@clermson.edu) to make sure the activity does not jeopardize eligibility.

Clemson's student-athletes may field requests to participate in promotions that are not permissible because of ACC or NCAA rules. If contacted by phone or in person to become involved in a promotion, student-athletes must refer that person to Compliance Services. Let Compliance Services determine if the activity meets the NCAA and ACC requirements. If it does, Compliance will work with the head coach, the student-athlete and the person or organization making the request. If the request does not meet the requirements of NCAA or ACC rules, Compliance protects the team and student-athlete from unnecessary penalties.

### **Player Complimentary Admissions**

These policies and procedures are applicable for sports that charge admission.

#### Policies

- Student-athletes receive a maximum of four complimentary admissions per home or away contest during the regular season in which they are eligible to compete;
- All admissions are by a pass list only - no "hard" tickets are issued;
- Tickets may be used by anyone designated by the student-athlete, excluding player agents or individuals associated with an agent "runner";
- Student-athletes may authorize another teammate to use up to four complimentary admissions with prior written approval of all student-athletes involved in the trade or transfer;
- All transfers must be made prior to the athletic contest; and
- When available, extra tickets may be purchased in advance using existing student ticket priority and paying the appropriate costs for regular and postseason events;
- Complimentary admission tickets MAY NOT BE SOLD or exchanged for goods or services

#### Procedure

The ticket office will administer all game-day admissions. People (except children) receiving player complimentary admissions must display picture identification at the pass gate. The name and signature on the I.D. must match the name and signature on the player request.

After the game, a copy of the complimentary admissions master list will be reviewed by compliance services and the Ticket Office will keep the original for five years from date of event.

#### Boosters

The NCAA strictly limits the role representatives of athletics interest (boosters) may take with regard to our recruits and student-athletes. NCAA rules do not allow boosters to assist with recruiting or to provide benefits to enrolled

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student-athletes. Clemson is held responsible for any actions taken by a booster with prospects or current student-athletes. The NCAA defines a booster as someone who has:

- Attended Clemson;
- Participated with or been a member of IPTAY;
- Contributed to the Athletic Department or to IPTAY;
- Assisted, or have been requested by the athletic staff to assist in the recruitment of prospective student-athletes;
- Assisted in providing extra benefits to enrolled student-athletes or their families; or
- Has been otherwise involved in the Clemson athletic program.

Once an individual is identified as a booster, that identity is permanent. Please contact Compliance Services at 656-1580 or [compliance-L@clemson.edu](mailto:compliance-L@clemson.edu) for more information.

### **Student-Athlete Host Guidelines – Recruiting**

Host Responsibilities: Clemson’s goal for our student-athletes is academic and athletic excellence. We will accomplish this goal by attracting young men and women with potential for excellence. The use of alcohol and other illegal drugs during an official visit is not consistent with excellence, and we urge our student-athletes to serve as hosts of excellence. Student-athletes who serve as hosts, have the greatest potential to attract young men and women who can help Clemson win ACC and National Championships. Our hosts pledge to conduct the visit with excellence and integrity!

Subsequent to the visit, the host will verify with the recruiting coach that the visit was conducted consistent with NCAA rules. Specifically:

- The \$40 (per diem) entertainment money was used to provide the prospective student-athlete and/or their parents (or legal guardians) food, beverage, and entertainment.
- IPTAY members or other individuals who are not employed by Clemson were not engaged with prospects.
- Alcoholic beverages, drugs or any interactions of a sexual nature were not used.
- The prospective student-athlete did not participate in any activity that violates any federal or state law.
- The prospective student-athlete did not participate in any gambling or gaming activities.

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- The prospective student-athlete did not participate in any activities that could be interpreted as a tryout.
  - The prospective student-athlete was not transported 30 miles beyond Clemson for entertainment purposes.

### **Rules Violation Reporting Policy**

Clemson is committed to operating its athletic programs in a manner consistent with the letter and the spirit of NCAA, ACC, and institutional rules and regulations. Towards that end, the compliance program combines rules education for coaches, staff, and students with a systematic monitoring program to ensure compliance with those rules. As part of its obligation as an ACC and NCAA member, Clemson reports any instances when rules compliance has not been achieved.

Staff members and student-athletes have an obligation to report any possible NCAA or ACC rules violations to Compliance Services or to the Director of Athletics. Compliance Services and the faculty athletic representative will review the information and determine if a violation occurred. While reviewing information, the strictest confidentiality will be provided to the process. If a violation is confirmed, it will be reported to the NCAA and ACC. Clemson is committed to reporting all confirmed rule violations, and none are considered so minor to be overlooked.

Student-athletes are encouraged to talk with their coaches, sport supervisor, Compliance Services (130 Jervey) or their Director of Athletic Academic Advising if they have questions about NCAA rules compliance.

### **Agents and Disability Insurance**

Highly skilled student-athletes in a sport that has professional opportunities may receive contact from an agent during their tenure at Clemson. Always refer agents to Compliance Services. If the student-athlete has eligibility remaining, signing with or even verbally agreeing to be represented by an agent for the purpose of marketing athletic ability can jeopardize their eligibility. The state of South Carolina and Clemson University has registration requirements for all agents. Once an agent has completed these processes, they are added to a list, kept in the Compliance office, for your reference at any time. The world of sports agents can be complicated, and all student-athletes should inform the head coach and Compliance Services when contacted by an agent.

You May:

- Request information from a professional team or organization concerning your professional market value;
- Secure advice from an attorney or other third party concerning a proposed professional contract, provided the attorney or other third party does not represent you in negotiations for that contract; and
- Compete professionally in one sport and be an amateur in another (e.g. you may sign a professional baseball contract and still play college basketball). Signing a professional contract normally terminates eligibility for an athletic scholarship in any sport.



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 With Agents You May Not:

- Agree orally or in writing to be represented by an agent right now or in the future after your eligibility is exhausted;
- Accept any benefits from an agent that include, but are not limited to, transportation, money, and gifts regardless of their value. This limit extends to your family too; or
- Try-out with a professional athletic team in a sport while enrolled as a regular full-time student.

For more specific information about agents and the South Carolina laws that govern their activities with Clemson student-athletes, please contact Clemson's agent coordinator [Jayson Santos](#) /864-656-3901.

Also, you may obtain disability insurance that provides protection against the loss of future earnings as a professional athlete due to a disabling injury. Please contact [Jayson Santos](#) /864-656-3901 for assistance.

### **Policy: Retention of University Issued Uniforms and Equipment**

**BYLAW(s):** 16.8.1

**FORMS:** N/A

**PURPOSE:** To designate what items a student-athlete may retain as it relates to university issued participation uniforms and sports equipment and when those items may be retained within a specific sport.

**PROCEDURE:**

**Game Day Uniforms**

***FOOTBALL:***

At the discretion of the head coach and head equipment manager, the following student-athletes may retain game day uniforms at the conclusion of the academic year:

1. Senior student-athletes or;
2. Student-athletes who have exhausted collegiate eligibility and have departed the institution in good standing

Date of uniform release to be determined by the head equipment manager.

***SPORTS OTHER THAN FOOTBALL:***

**General Policy:**

At the discretion of the head coach and head equipment manager for the designated sport, the following student-athletes may retain sports related equipment at the conclusion of the academic year:

1. Senior student-athletes or



2. Student-athletes who have exhausted collegiate eligibility and have departed the institution in good standing

Date of equipment release to be determined by the head equipment manager.

Uniforms in which student-athletes names cannot be removed:

- At the discretion of the sports head coach and head equipment manager, the student-athlete (regardless of classification) may retain used game day uniforms if he/she returns to the institution for the following academic year. Date of uniform release to be determined by the sport equipment manager during the following fall term.

Uniforms with no student-athlete name or with a removable name plates:

- The institution will retain all game day uniforms in which:
  1. A student-athletes name may be removed from the uniform.
  2. The uniform does not have the student-athletes name attached to it.

**NOTE:** The head equipment manager for the designated sport may make an exception for senior student-athletes or for those that have exhausted collegiate eligibility and have departed the institution in good standing.

**NOTE:** The cost of the uniform does not need to be included as part of the student-athlete's annual participation award. However the cost of any framing service would need to be included in the participation award limitation.

**Post-Season (Bowl) or Specialty Game Day Uniforms**

***FOOTBALL:***

At the discretion of the head coach and head equipment manager, the staff may provide post-season jerseys to all student-athletes who were eligible to participate in post season competition. Date of uniform release to be determined by the head equipment manager.

***SPORTS OTHER THAN FOOTBALL:***

Post-Season:

At the discretion of the head coach and head equipment manager for the designated sport, the staff may provide post-season jerseys to all student-athletes who were eligible to participate in post season competition. Date of uniform release to be determined by the head equipment manager.

Specialty Game Day Uniforms (ex: Cancer Awareness, Military Appreciation):

The equipment staff shall retain all specialty game day uniforms.

**NOTE:** The head equipment manager for the designated sport may make an exception for senior student-athletes or for those that have exhausted collegiate eligibility and have departed the institution in good standing.

**Equipment Retention**

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At the discretion of the head coach and head equipment manager for the designated sport, the following student-athletes may retain sports related equipment at the conclusion of the academic year:

1. Senior student-athletes or;
2. Student-athletes who have exhausted collegiate eligibility and have departed the institution in good standing

Date of equipment release to be determined by the head equipment manager.